

**BOARD OF CLINICAL SOCIAL WORK, MARRIAGE & FAMILY THERAPY, AND  
MENTAL HEALTH COUNSELING  
GENERAL BUSINESS MEETING MINUTES**

**May 6, 2020  
8:00 A.M. EST**

**HILTON GARDEN INN ORLANDO AT SEAWORLD  
6850 WESTWOOD BLVD  
ORLANDO, FL 32825  
(407) 354-1500**

Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the board's website at <https://floridasmentalhealthprofessions.gov/meeting-information/>.

**I. CALL TO ORDER (TS 00:00:14)**

The meeting was called to order on 8:02 a.m. by Jamie Buller, Chair.

**A. Roll Call (TS 00:00:30)**

Roll call was conducted by Janet Hartman, Executive Director. Those present for all or part of the meeting included the following:

**MEMBERS PRESENT**

Jamie Buller, LCSW, ACSW, Chair  
Denny Cecil-Van Den Heuvel, PhD, LMFT, LMHC  
Claudia Vicencio, Ph.D., LCSW, LMFT  
Tanya Kraus, LCSW, CCM  
Angelita M. Salado, LMHC  
Joaquin Molina, JD

**MEMBERS ABSENT**

William Day, Ph.D., LCSW, Vice-Chair

**COURT REPORTER**

Jane Heneghan  
Magnolia Court Reporting  
(407) 896-1813  
reportingorlando@aol.com

**STAFF PRESENT**

Janet Hartman, Executive Director  
Ashleigh Irving, Program Administrator

**BOARD COUNSEL**

Timothy Frizzell, Esq., Asst. Atty. General

**PROSECUTING ATTORNEY**

Christina Shideler, Esq.  
Caitlin Harden, Esq.  
Andrew Pietrylo, Esq.

**B. Welcome (TS 00:01:15)**

Ms. Buller welcomed everyone to the meeting. She recognized all students in the audience and allowed the new board members an opportunity to introduce themselves.

**C. Opening Remarks (TS 00:03:51)**

Ms. Buller announced that board members felt comfortable being seated with their masks off during the meeting. The hotel asked everyone to wear their masks when moving about the common areas. Ms. Buller reminded the audience that the



proceedings were being recorded and would later be posted on the Board's website. She asked everyone to keep their phones on mute to reduce audio interference.

## **II. REVIEW OF MINUTES (TS 00:04:26)**

### **A. February 18, 2021 General Board Meeting**

The minutes of the February 18, 2021 general board meeting was reviewed, and the following action was taken by the Board:

Motion: by Dr. Cecil-Van Den Heuvel to approve the meeting minutes.  
Second: by Ms. Kraus.  
Vote: unanimous.

### **B. March 26, 2021, Rule Making Meeting**

The minutes of the March 26, 2021 general board meeting was reviewed, and the following action was taken by the Board:

Motion: by Ms. Kraus to approve the meeting minutes.  
Second: by Dr. Cecil-Van Den Heuvel.  
Vote: unanimous.

## **III. DISCIPLINARY PROCEEDINGS (TS 00:05:51)**

### **A. Informal Hearing**

- i. **Lauren Craney, Registered Mental Health Counselor Intern, Case Number 2019-20674**  
(PCP: Day and Gray)  
Represented by Council

Ms. Craney was present and sworn in by the court reporter. She was represented by Richard Greenberg, Esq. Christina Shideler presented the case before the Board which included the following allegations: **Count I**-section 491.009(1)(I), Florida Statutes (F.S.) making misleading, deceptive, untrue, or fraudulent representations in the practice of the profession and **Count II**- section 491.009(1)(i), F.S. Willfully making or filing a false report or record; failing to file a report or record required by state or federal law; willfully impeding or obstructing the filing of a report or record; or inducing another person to make or file a false report or record or to impede or obstruct the filing of a report or record.

Following discussion, the following action was taken:

Motion: by Dr. Cecil-Van Den Heuvel to accept the investigative report into evidence, find that the respondent was properly served and elected this informal hearing, and adopt the findings of fact as set forth in the administrative complaint.  
Second: by Ms. Salado.  
Vote: unanimous.



Ms. Craney made a statement before the full Board. Mr. Greenberg also had an opening statement. The Board asked follow-up questions to Ms. Craney.

Motion: by Dr. Cecil-Van Den Heuvel to adopt the conclusion of law and find that the case violates the Practice Act.  
Second: by Dr. Vicencio.  
Vote: unanimous.

The Department recommends the following:

- Reprimand
- \$1000 fine payable within two years (\$500 for each year).
- 10 hours of continuing education in Ethics to be completed within 6 months.

After discussion the Board voted on the following:

Motion: by Dr. Cecil-Van Den Heuvel to amend the recommendation to include a reprimand, \$500 fine payable within one year, and ten hours of continuing education in Ethics to be completed within 6 months.  
Second: by Dr. Vicencio.  
Vote: unanimous.

The Department asked for the following:

- \$1000 in costs payable within one year.

After discussion the Board took the following action:

Motion: by Ms. Kraus to approve the costs.  
Second: by Ms. Salado.  
Vote: unanimous.

**ii. Mauren Morel, Licensed Clinical Social Worker, Case No. 2020-28537**  
(PCP: Day and Gray)  
Represented by Counsel  
(TS 00:25:51)

Continued until August 19, 2021 board meeting.

**B. Settlement Agreement**

**i. Angelika Guilbe, Registered Mental Health Counselor Intern, Case No. 2019-49974**  
(PCP: Day and Gray)  
Represented by Counsel  
(TS 00:26:16)

Ms. Guilbe was not present, but represented by Christina Zharova, Esq. Caitlin Harden presented the case before the Board with the following allegations:



**Count 1**-section 491.009(1)(r), F.S. failing to meet the minimum standards of performance in professional activities when measured against generally prevailing peer performance, including the undertaking of activities for which the licensee, registered intern, or certificate holder is not qualified by training or experience. **Count II**-section 491.009(1)(u), F.S. failure of the licensee, registered intern, or certificate holder to maintain in confidence a communication made by a patient or client in the context of such services, except as provided in s. [491.0147](#).

The Department recommends:

- Reprimand
- Fine of \$1000 payable within 3 years with a minimum of \$300 per year with the remaining amount due in the final year
- Reimbursement of costs of \$4,500 payable within 3 years with a minimum of \$800 per year with remaining amount due the final year.
- Continuing education to consist of an 8-hour Laws and Rules
- Continuing education to consist of 10 hours of Ethics and Telehealth

Ms. Zharova provided opening statements to the Board. Dr. Cecil-Van Den Heuvel stated that she did not feel comfortable moving forward without the licensee present and would like to ask her questions. Ms. Schideler with the Prosecution Services Unit advised that the case can be withdrawn from the agenda to allow Ms. Guilbe to appear at the next meeting. All parties agreed to have the licensee return to the next board meeting.

After discussion, the Board took the following action:

Motion: by Dr. Cecil-Van Den Heuvel to request an appearance from Ms. Guilbe in the next board meeting.  
Second: by Ms. Salado  
Vote: unanimous.

**ii. Kathlyn C. White, Licensed Mental Health Counselor and Licensed Marriage and Family Therapist, Case No. 2018-27031**  
(PCP: Buller and Roberts)  
Represented by Counsel  
**(TS 00:34:35)**

Ms. White was present and sworn in by the court reporter. She was represented by Susan Bird, Esq. Ms. Buller was recused due to participation on the probable cause panel.

Ms. Shideler presented the case to the Board alleging violations of section 491.009(1)(r), F.S. Failing to meet the minimum standards of performance in professional activities when measured against generally prevailing peer performance, including the undertaking of activities for which the licensee, registered intern, or certificate holder is not qualified by training or experience.



A settlement agreement was presented to the Board with the following terms:

- A letter of concern.
- Administrative fine of \$2,500 payable within 3 years. \$800 to be paid at the end of each of the first 2 years with the remainder to be paid at the end of the third year.
- Continuing education to include 8 hours of laws and rules and 6 hours of ethics to be completed within 1 year.
- Reimbursement of costs in the amount of \$5,032.15 payable within 3 years with a minimum of \$1,500 dollars to be paid at the end of each year and the remainder to be paid at the end of the third year.

After discussion, the following action was taken:

Motion: by Ms. Kraus to accept the settlement agreement.  
Second: by Dr. Vicencio.  
Vote: unanimous.

**iii. Belinda W. Clark, Registered Clinical Social Worker Intern, Case No. 2018-09340**

(PCP: Bolhouse and Otis)

Pro Se

**(TS 00:44:01)**

Ms. Clark was not present and was not represented by counsel. Ms. Shideler presented the case to the Board with allegations of the following violations: **Count I**-Section 456.072(1)(hh), F.S. Being terminated from an impaired practitioner program that is overseen by a consultant as described in s. [456.076](#), for failure to comply, without good cause, with the terms of the monitoring or participant contract entered into by the licensee, or for not successfully completing any drug treatment or alcohol treatment program. and **Count II**-Section 456.072(1)(aa), F.S. Testing positive for any drug, as defined in s. [112.0455](#), on any confirmed preemployment or employer-ordered drug screening when the practitioner does not have a lawful prescription and legitimate medical reason for using the drug.

A settlement agreement was presented to the Board with the following terms:

- A letter of concern.
- Administrative fine of \$250 payable within 3 years.
- Suspension of license until in contract with PRN or can provide the Department with proof of safety to practice from PRN.
- Reimbursement of costs in the amount of \$3,677.98 payable within 3 years.

Following discussion, the following action was taken:

Motion: by Dr. Cecil-Van Den Heuvel to accept the settlement agreement.  
Second: by Ms. Kraus.  
Vote: unanimous.



**C. Determination of Waiver**

**i. Victoria Marie Wickes-Edmonds, Registered Mental Health Counselor Intern, Case No. 2020-32603**

(PCP: Day and Gray)

Pro Se

**(TS 00:51:40)**

Ms. Wickes-Edmonds was not present and was not represented by counsel. Ms. Harden presented the case to the Board alleging the following violations: **Count I-** Section 456.072(1)(c), F.S. being convicted or found guilty of, or entering a plea of guilty or nolo contendere to, regardless of adjudication, a crime in any jurisdiction which relates to the practice of, or the ability to practice, a licensee's profession. **Count II-**Section 456.072(1)(II), F.S. Being convicted of, or entering a plea of guilty or nolo contendere to, any misdemeanor or felony, regardless of adjudication, a crime in any jurisdiction which relates to health care fraud. **Count III-**Section 456.072(1)(x), F.S. **Count III-**Section 456.072(1)1(x), F.S. Failing to report to the board, or the department if there is no board, in writing within 30 days after the licensee has been convicted or found guilty of, or entered a plea of nolo contendere to, regardless of adjudication, a crime in any jurisdiction.

Following discussion, the following action was taken:

Motion: by Dr. Vincencio to accept the investigative report into evidence, find that the respondent was properly served and requested an informal hearing. The board adopts the findings of fact as set forth in the administrative complaint and concludes that the findings of fact about the case violates the practice act.

Second: by Dr. Cecil-Van Den Heuvel.

Vote: unanimous.

The Department recommends a penalty of:

- Revocation
- Fine of \$10,000 payable within 1 year

Motion: by Dr. Cecil-Van Den Heuvel to accept the recommendations.

Second: by Ms. Kraus.

Vote: unanimous.

The Department asked for:

- Costs of \$80.84 payable within 1 year

Motion: by Dr. Cecil-Van Den Heuvel to accept the costs.

Second: by Ms. Kraus.

Vote: unanimous.

**ii. Marcia L. Flagler, Registered Mental Health Counselor Intern, Case No. 2018-21118**



(PCP: Bolhouse and Otis)  
Pro Se  
**(TS 00:55:05)**

Ms. Flagler was not present and was not represented by counsel. Ms. Harden presented the case to the Board alleging violations of s. 491.009(1)(w), F.S. through a violation of s. 491.0045(3), F.S. Registered interns must remain under supervision while under the registered intern status.

Motion: by Dr. Cecil-Van Den Heuvel to accept the investigative report into evidence, find that the respondent was properly served and requested an informal hearing. The board adopts the findings of fact as set forth in the administrative complaint and concludes that the findings of fact about the case violates the practice act.  
Second: by Ms. Kraus.  
Vote: unanimous.

The Department recommends the following penalties:

- Reprimand
- Suspension for 1 year
- Probation for 1 year with a board approved supervisor
- Administrative fine of \$1000 payable within 1 year
- Continuing education to include 8 hours of laws and rules to be completed within 1 year

Following discussion, the following action was taken:

Motion: by Dr. Vicencio to accept the recommendations.  
Second: by Ms. Salado.  
Vote: unanimous.

The Department asks for:

- Cost of \$1,350.56 payable within 1 year

Following discussion, the following action was taken:

Motion: by Dr. Cecil-Van Den Heuvel to accept the recommendations.  
Second: by Ms. Salado.  
Vote: unanimous.

**D. Voluntary Relinquishment (TS 00:59:59)**

- i. **Christine Lynn Treviranus, Licensed Marriage and Family Therapist, Case No. 2018-20164**  
(PCP: Day and Gray)  
Represented by Counsel

Ms. Treviranus was not present and was represented by Lance O. Leider, Esq. Ms. Shideler asked the Board to accept the Voluntary Relinquishment.





Following discussion, the following action was taken:

Motion: by Ms. Kraus to accept the Voluntary Relinquishment.  
Second: by Dr. Cecil-Van Den Heuvel.  
Vote: unanimous.

**ii. Douglas Linder, Licensed Mental Health Counselor, Case Number 2018-18078**

(PCP: Barlow and Cecil-Van Den Heuvel)  
Represented by Counsel  
**(TS 01:01:29)**

Mr. Linder was not present and was represented by Lance O. Leider, Esq. Ms. Shideler asked the Board to accept the Voluntary Relinquishment.

Ms. Buller stated the language was different from past voluntary relinquishments as it did not state, "may never apply for licensure again" was not included in the settlement agreement. Mr. Leider stated that his client did not intend on reapplying.

Following discussion, the following action was taken:

Motion: by Dr. Vicencio to accept the Voluntary Relinquishment.  
Second: by Ms. Kraus.  
Vote: unanimous.

**E. Motion for Reconsideration/Rehearing of Final Order and Motion for Stay of Administrative Action (TS 01:19:05)**

**i. Gabriel L. Tito, Registered Marriage & Family Therapist Intern, Case No. 2016-08678**

(PCP: Buller, Day, and Roberts)  
Represented by Counsel

Mr. Tito was present and sworn in by the court reporter. He was represented by Elizabeth Perez, Esq.

Ms. Perez gave an opening statement. Mr. Frizzell provided an overview of the case and conclusion. Mr. Frizzell addresses the Board with various ways they potentially could vote and what each option means.

After discussion, the following action was taken:

Motion: by Dr. Molina to reopen the penalty phase.  
Second: by Ms. Salado.  
Vote: unanimous.

After further discussion, the following action was taken:





Motion: by Dr. Vicencio to reconsider and amend penalty to include suspension until respondent has identified a qualified supervisor and probation for two years immediately following the period of suspension. The respondent shall submit quarterly reports from his qualified supervisor to be reviewed by Dr. Vicencio. Respondent shall also complete 8 hours of laws and rules, 10 hours of ethics and telehealth continuing education within 6 months.

Second: by Ms. Kraus.

Vote: unanimous.

#### **IV. PROSECUTION REPORT (TS 02:31:41)**

##### **A. Christina Arzillo Shideler, Assistant General Counsel**

Ms. Shideler presented the following report to the board:

<b>Inventory of Cases as of October 19, 2020</b>	
Cases in Hold Status (Status 48)	0
Cases under legal review (Status 60-68)	54
Cases awaiting probable cause determination (70-78 Status)	19
Total Cases where PC has been found (80 Status)	6
Cases for Formal Hearing Request (Status 85-88)	23
Cases Submitted for Board Review (118 Status)	10
Cases at DOAH (Status 110)	1
Cases on Appeal (Status 140)	1
=	
Total Cases open/active in PSU:	115

<b>Total Number of Cases Older Than One Year</b>	
Total	60

Motion: by Dr. Cecil-Van Den Heuvel to continue prosecution of cases one year and older.

Second: by Dr. Vicencio.

Vote: unanimous.

#### **V. APPEARANCES (TS 02:53:20)**

##### **A. Application for Registered Mental Health Counselor Intern**

###### **i. Charles Brace**

Mr. Brace was present and sworn in by the court report. He was not represented by counsel.

Mr. Brace provided an opening statement to the Board about his previous criminal history. He mentioned that he was licensed in Massachusetts and had to go through a similar procedure with the Massachusetts Board. The Board asked



follow-up questions to which it was discovered that it would be more appropriate for Mr. Brace to apply for the endorsement application.

After discussion, the following action was taken:

Motion: by Ms. Kraus to clear the criminal history for Florida licensure and approve the appropriate application.  
Second: by Dr. Molina.  
Vote: unanimous.

**ii. Jeffrey Doughman  
(TS 03:10:29)**

Mr. Doughman was present and sworn in by the court reporter. He was not represented by counsel.

Mr. Doughman provided an opening statement to the Board about his previous criminal history.

After discussion, the following action was taken:

Motion: by Dr. Cecil-Van Den Heuvel to approve the application.  
Second: by Ms. Kraus.  
Vote: unanimous.

**B. Application for Licensed Mental Health Counselor**

**i. Tiffany Lee Castleman  
(TS 03:24:02)**

Dr. Castleman was present and sworn in by the court reporter. She was not represented by counsel.

Dr. Castleman's application is before the Board due to previous discipline on her Missouri license that she did not disclose on her application.

After discussion, the following action was taken:

Motion: by Dr. Vicencio to approve the application.  
Second: by Dr. Molina.  
Vote: unanimous.

**C. Application for Licensed Clinical Social Worker**

**i. Diane Kingdon  
(TS 03:27:56)**

Ms. Kingdon was not present and was not represented by counsel.



Ms. Buller disclosed that she knows Ms. Kingdon professionally, but does not have a personal relationship with her. Mr. Frizzell asked Ms. Buller the following questions:

Mr. Frizzell: Do you have any supervisory responsibility over Ms. Kingdon?

Ms. Buller: No.

Mr. Frizzell: Will any decisions you make affect Ms. Kingdon in any way?

Ms. Buller: No.

Mr. Frizzell: Do you believe you can be objective in this matter?

Ms. Buller: Yes.

After discussion, the following action was taken:

Motion: by Dr. Cecil-Van Den Heuvel to require her appearance at one of the next two board meetings.

Second: Ms. Kraus.

Vote: unanimous.

**D. Continuing Education Providers**

**i. University of Miami, School of Medicine, Provider Number 50-2682**

**a. An Introductory Course in Aromatherapy  
(TS 03:40:54)**

This provider was brought before the Board due to a complaint received regarding their Introductory Course in Aromatherapy. The board is reviewing the course to see if it is clinical in nature and meets the criteria established in rule. This provider was placed on the February agenda and asked to appear during the May meeting to discuss the course. There was no representative present for the University of Miami, School of Medicine.

After discussion, the following action was taken:

Motion: by Dr. Cecil-Van Den Heuvel for an order to show cause.

Second: by Ms. Salado.

Vote: unanimous.

**VI. RULES DISCUSSION (TS 03:54:33)**

**A. 64B4-3.0015, Verification of Supervised Experience for Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling Applicants**

**64B4-3.0015 Verification of Supervised Experience for Clinical Social Work, Marriage and Family Therapy and Mental Health Counseling Applicants.**

(1) Every applicant for licensure by examination as a clinical social worker, marriage and family therapist or mental health counselor shall verify the required supervised experience on Form DH-MQA 1181, "Verification of Clinical Experience" (Revised 11/16), which is hereby adopted and incorporated by reference and is available from <http://www.flrules.org/Gateway/reference.asp?No=Ref-07835>, or the web at [www.floridasmentalhealthprofessions.gov/forms/clinical-exp-verification.pdf](http://www.floridasmentalhealthprofessions.gov/forms/clinical-exp-verification.pdf). This form is to be



completed and signed by the applicant's supervisor.

(2) Applicants for licensure in Clinical Social Work, Marriage and Family Therapy or Mental Health Counseling who cannot provide verification by the methods above will be reviewed on an individual basis as to the sufficiency of alternative verification.

*Rulemaking Authority 491.004(5) FS. Law Implemented 491.005(1)(c), (3)(c), (4)(c) FS. History—New 6-8-09, Amended 8-27-13, 2-1-17.*

Mr. Frizzell presents the changes to the verification of experience form for the Board.

After discussion, the following action was taken:

Motion: by Dr. Molina to approve the proposed changes to the rule.  
Second: by Ms. Kraus.  
Vote: unanimous.

### **SERC Questions**

Will the proposed rule amendments have adverse impact on small business and be likely to directly or indirectly increase regulatory costs to any entity including government in excess of \$200,000 in the aggregate in Florida within one year after implementation?

Motion: by Dr. Cecil-Van Den Heuvel that the proposed rule amendments would cause no impact over \$200,000 in the aggregate in Florida within one year of these rules being filed.  
Second: by Dr. Vicencio.  
Vote: unanimous.

Should a violation of this rule or any part of this rule be designated as a minor violation?

Motion: by Dr. Cecil-Van Den Heuvel that no part of this rule or a violation of this rule should be designated as a minor violation  
Second: by Dr. Vicencio.  
Vote: unanimous.

Would a Sunset provision be applicable to this Rule?

Motion: by Dr. Cecil Van-Den Heuvel that rule does not need a sunset provision.  
Second: by Ms. Salado.  
Vote: unanimous.

## **B. 64B4-6.007, Reapproval of Continuing Education Providers (TS 04:08:42)**

### **64B4-6.007 Reapproval of Continuing Education Providers.**

(1) Approval of continuing education providership is for the biennium during which approval or reapproval was given. If reapproval is not sought and granted, the continuing education approved provider status automatically ends.



(2) It is the responsibility of the continuing education provider to request biennial reapproval of the provider status by supplying the Board in writing:

- (a) Provider name and number,
- (b) Current address and telephone number,
- (c) Continuing education director's name,
- (d) Reapproval fee pursuant to Rule 64B4-4.009, F.A.C.,
- (e) Proof of conducting at least one continuing education program during the previous biennium,

(3) The Board will not reapprove the continuing education provider status of any provider who fails to follow the Board's rules regarding continuing education providers.

(4) Providers seeking reapproval may continue to offer programs to licensees of the Board for credit until such time as a final order denying reapproval of continuing education provider status is filed with the Department clerk.

*Rulemaking Authority 491.004(5), 491.0085 FS. Law Implemented 491.0085(1) FS. History—New 12-22-94, Formerly 59P-6.007.*

Mr. Frizzel introduced the proposed changes to the rule.

After discussion, the following action was taken:

Motion: by Dr. Molina to approve the recommended language.  
Second: by Ms. Salado.  
Vote: unanimous.

### **SERC Questions**

Will the proposed rule amendments have adverse impact on small business and be likely to directly or indirectly increase regulatory costs to any entity including government in excess of \$200,000 in the aggregate in Florida within one year after implementation?

Motion: by Dr. Molina that the proposed rule amendments would cause no impact over \$200,000 in the aggregate in Florida within one year of these rules being filed.  
Second: by Dr. Vicencio.  
Vote: unanimous.

Should a violation of this rule or any part of this rule be designated as a minor violation?

Motion: by Dr. Vicencio that no part of this rule or a violation of this rule should be designated as a minor violation  
Second: by Dr. Cecil-Van Den Heuvel  
Vote: unanimous.

Would a Sunset provision be applicable to this Rule?

Motion: by Dr. Vicencio that rule does not need a sunset provision.  
Second: by Dr. Molina.  
Vote: unanimous.



## **C. 64B4-22.110, Course Content**

### **64B4-22.110 Course Content.**

The course requirements set forth in Section 491.005(3), F.S., shall contain the following content:

(1) Dynamics of Marriage and Family Systems. This course introduces the student to systemic knowledge and thought, focusing on the development of marriage and family therapy (MFT) as a profession and on the interactive dynamics of the living social systems of marriage and family as explained by a number of the tenets of General Systems Theory.

(2)(a) Marriage Therapy and Counseling Theory and Techniques,

(b) Family Therapy and Counseling Theory and Techniques. Content in these two areas may be taught separately as stated or they may be taught as a course in theories and a course in techniques. A course in theories will compare and contrast the major theoretical models in systemic marriage and family therapy which seek to explain both normal and abnormal, or dysfunctional marriage and family functioning. A course in techniques will use the different theoretical understandings to develop interventive skills useful in the diagnosis and treatment of symptomatic families, couples and individuals.

(3) Individual Human Development Theories Throughout the Life Cycle. This course covers theories of human development in all stages of life both for the individual and for the systems in which the individual lives.

(4) Personality Theories. This course covers both historical and current theories of personality and human behavior from an individual, non-systemic perspective.

(5) Psychopathology. This course prepares the student in the evaluation and classification of abnormal human behavior and psychiatric disorders in individuals according to current diagnostic standards (DSM IVTR and ICD-9 or ICD-10).

(6) Human Sexuality Theory and Counseling Techniques. This course provides a broad understanding of human sexual development, both normal and abnormal sexual functioning and appropriate counseling techniques for sexual dysfunctions.

(7) General Counseling Theories and Counseling Techniques. This course content teaches those theories and fundamentals of counseling which are applicable to all counseling processes whether they are individually or systemically oriented.

(8) Psychosocial Theories. Course content in this area explores the interrelationship of psychology and sociology in understanding the growth and development of living human systems within their larger, social systems context. Courses in family sociology, gender, anthropology or culture and ethnicity in counseling offer psychosocial awareness.

(9) Legal, Ethical and Professional Standards. This course presents standards of law and ethics as it relates to the practice of all counseling professions. Particular issues of law and ethics which uniquely impact the practice of MFT should also be addressed.

(10) Diagnosis, Appraisal, Assessment and Testing. This course content teaches a working knowledge of inferential statistics and the use and application of tests and measurements used in the diagnosis and appraisal of intra- and inter-personal disorders and dysfunctions.

(11) Behavioral Research. This course content teaches the student to be an informed consumer of professional research. The focus is on interpretation of research data and their appropriate application to professional practice. Knowledge of inferential statistics is necessary in this interpretative process.

(12) A Minimum of One Supervised Clinical Practicum in a Marriage and Family Setting. It is important to emphasize that the student practicum must be supervised by a licensed MFT or





equivalent as defined in Rule 64B4-21.007, F.A.C., must include 180 hours of direct client contact in systemic marriage and family therapy services and must be certified complete by an official of the college or university granting the degree.

(13) Substance Abuse. This course includes research and theories of substance use and abuse; principles and practices for the treatment of substance abuse and addiction; and the promotion of responsible behavior.

*Rulemaking Authority 491.004(5) FS. Law Implemented 491.005(3) FS. History--New 8-20-92, Amended 1-27-93, Formerly 21CC-22.110, Amended 2-22-94, Formerly 61F4-22.110, 59P-22.110, Amended 10-15-02, 1-24-08.*

After discussion, the following action was taken:

Motion: by Dr. Vicencio to approve the recommended language change.  
Second: by Ms. Kraus.  
Abstention: by Dr. Molina.  
Vote: unanimous.

### **SERC Questions**

Motion: by Dr. Cecil-Van Den Heuvel to affirm the previously asked question.  
Second: by Ms. Salado.  
Abstention: by Dr. Molina.  
Vote: unanimous.

#### **D. Definition of a Private Practice (TS 04:34:05)**

Mr. Frizzell introduces the topic of private practice and opens the floor to comment by the public and Board. Ms. Hartman reviewed the previous discussion about the topic. Jim Akins of NASW Florida spoke who what he believed a private practice is defined as. Aaron Norton of FMHCA spoke about the previous legislative session and provided examples of what happens when trying to define private practice. The topic was tabled until a future meeting.

#### **E. 64B4-3.0085, Intern Registration (TS 04:16:30)**

##### **64B4-3.0085 Intern Registration.**

- (1) An individual who intends to practice in Florida to satisfy the post-master's experience must register as an intern by submitting a completed application to the Board on Form DH-MQA 1175, Application for Registration as a Registered Intern for Clinical Social Work, Marriage & Family Therapy or Mental Health Counseling (Revised 8/2020), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12733>, or the web at [www.floridasmthalhealthprofessions.gov/resources](http://www.floridasmthalhealthprofessions.gov/resources). The application shall be accompanied by the application fee specified in rule 64B4-4.015, F.A.C., which is non-refundable.
- (2) An intern is required to identify a qualified supervisor by requesting that the supervisor submit a letter to the Board with the applicant's name, supervisor's name, supervisor's license number, and a statement that he or she has agreed to provide supervision while the applicant is a





registered intern.

- (3) Prior to changing or adding another qualified supervisor, the registered intern must:
  - (a) Request that the new supervisor submit a letter to the Board with the registered intern's name, the intern's license number, the supervisor's name, the supervisor's license number, and a statement that he or she has agreed to provide supervision to the registered intern; and,
  - (b) Receive a communication from the Board indicating its approval of the new supervisor.
- (4) Experience obtained under the supervision of a qualified supervisor will not count toward completion of the experience requirement until the registered intern has received board approval of the qualified supervisor.
- (5) A registered intern must complete all hours associated with their clinical practicum, either through their graduate program or under the supervision of a qualified supervisor, before any hours completed toward the registered intern's experience requirement may be counted.
- (6) Form HD5044-MQA, Supervision Plan Form for Registered Clinical Social Work Interns Form (Revised 02/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12734>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), may be submitted by a qualified supervisor as an acceptable supervision plan for meeting the clinical practicum hours required for licensure if not otherwise satisfied by the individuals' graduate program.
- (7) Form HD5046-MQA, Graduate-Level Practicum, Internship, or Field Experience Verification Form – Clinical Social Work (Revised 02/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12736>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), must be submitted by a qualified supervisor on behalf of the Clinical Social Work registered intern upon completion of the practicum, internship, or field work required for licensure when not satisfied by the individuals' graduate program.
- (8) Form HD5045-MQA, Graduate-Level Practicum, Internship, or Field Experience Verification Form – Marriage and Family Therapy (Revised 10/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12735>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), must be submitted by a qualified supervisor on behalf of the Marriage and Family Therapist registered intern upon completion of the practicum, internship, or field work required for licensure when not satisfied by the individuals' graduate program.
- (9) Form HD5047-MQA, Graduate-Level Practicum, Internship, or Field Experience Verification Form – Mental Health Counseling (Revised 02/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12737>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), must be submitted by a qualified supervisor on behalf of the Mental Health Counseling registered intern upon completion of the practicum, internship, or field work required for licensure when not satisfied by the individual's graduate program.
- (10) An "emergency or hardship case" pursuant to s. 491.0045(6), F.S., means that a circumstance or circumstances exist or existed that substantially relate to the ability to complete the internship requirements. The circumstance or circumstances must be beyond the registered intern's control and be of such duration to have eliminated the ability of the Registered Intern to complete their internship requirements within the timeframe established pursuant to s. 491.0045(6), F.S. Failure to pass the exam does not meet the requirements of an emergency or hardship case.
- (11) No later than 90 days prior to the expiration of the internship registration, the Registered Intern shall submit, in writing, a request to the Board for an exception to the requirements of s.



491.0045(6), F.S., with all documents necessary to demonstrate the emergency or hardship case experienced by the Registered Intern. Upon establishment of an emergency or hardship case, as determined by the Board, the Board shall issue the Registered Intern a one-time exception by granting an extension of the Registered Intern's registration status for up to 24 months from the date of the initial registration expiration. The Board shall determine the length of the extension and no further exceptions or extensions are authorized by s. 491.0045, F.S.

*Rulemaking Authority 491.004(5) FS. Law Implemented 456.013, 456.0635, 491.0045 , 491.005 FS. History New 6-8-09, Amended 2-24-10, 10-17-10, 4-4-13, 2-9-16, 6-7-16, 9-1-16, 2-27-19, 3-9-21.*

Mr. Frizzell states the proposed changes to the rule to the Board.

After discussion, the following action was taken:

Motion: by Dr. Molina to approve the recommendation.  
Second: by Ms. Kraus.  
Vote: unanimous.

### **SERC Questions**

Will the proposed rule amendments have adverse impact on small business?

Motion: by Dr. Cecil-Van Den Heuvel that the proposed rule amendments would cause no impact over \$200,000 in the aggregate in Florida within one year of these rules being filed.  
Second: by Dr. Vicencio.  
Vote: unanimous.

Will the proposed rule amendments be likely to directly or indirectly increase regulatory costs to any entity including government in excess of \$200,000 in the aggregate in Florida within one year after implementation?

Motion: by Dr. Molina that the proposed rule amendments would cause no impact over \$200,000 in the aggregate in Florida within one year of these rules being filed.  
Second: by Dr. Cecil-Van Den Heuvel.  
Vote: unanimous.

Should a violation of this rule or any part of this rule be designated as a minor violation?

Motion: by Ms. Salado that no part of this rule or a violation of this rule should be designated as a minor violation  
Second: by Dr. Vicencio.  
Vote: unanimous.

Would a Sunset provision be applicable to this Rule?

Motion: by Ms. Salado that rule does not need a sunset provision.  
Second: by Dr. Cecil-Van Den Heuvel.  
Vote: unanimous.



## **VII. OTHER BUSINESS (TS 04:03:30)**

### **A. Ratification Lists**

#### **i. License Numbers Issued**

Motion: by Dr. Cecil-Van Den Heuvel to ratify license numbers issued.

Second: by Ms. Salado.

Vote: unanimous.

#### **ii. Approved Continuing Education Providers**

Motion: by Dr. Cecil-Van Den Heuvel to ratify continuing education providers.

Second: by Dr. Vicencio.

Vote: unanimous.

#### **iii. Committee of One Actions**

There were no committee of one actions.

#### **iv. Exemption Applications**

Motion: by Dr. Cecil-Van Den Heuvel to ratify exemption application.

Second: by Dr. Vicencio.

Vote: unanimous.

### **B. Delegation of Authority (TS 05:00:00)**

Ms. Hartman provided the purpose of the delegation of authority as well as an overview of the amendments. She recommended revisions that include the following:

- Adding a delegation to allow board staff to approve hardship or emergency extensions to registered interns
- Adding a delegation to allow a committee of one to approve continuing education providers.
- Adding a delegation to allow a committee of one to approve continuing education courses.

Motion: by Dr. Cecil-Van Den Heuvel to accept the revisions to the Delegation of Authority.

Second: by Dr. Vicencio.

Vote: unanimous.

Ms. Buller asked if any board members would be interested in being the Committee of One for continuing education courses. Dr. Vicencio is interested in learning more information.

## **II. REPORTS (TS 05:03:18)**

### **A. Board Counsel Report**

#### **i. Rules Report**

Mr. Frizzell updates the Board on staffing updates and work being conducted in his agency.

### **B. Executive Director Report**

#### **i. Legislative Updates**



Ms. Hartman updated the Board on the previous legislative session and bills that have passed.

**ii. Financial Report**

Ms. Hartman will publish a new financial report with the minutes.

**iii. Board Appointments**

Ms. Hartman provided the board with updates on appointments. There are currently two consumer seats vacant.

**iv. ASWB Examination**

Ms. Hartman emailed the board members a letter that was sent from NASW to ASWB requesting to defer the implementation of the 18-month experience requirement prior to exam approval due to the impacts of COVID-19. Ms. Hartman and Ms. Irving met with Mr. Hymans, Chief Executive Officer of ASWB, to discuss options. Following discussion, the Board directed Ms. Hartman to send a letter to ASWB requesting a time extension beginning December of 2022. Jim Aiken and Susan Mankita of NASW Florida thanked the board for acting on their request.

**v. Registered Interns Expiring March 31, 2022**

Ms. Hartman informed the Board that interns expiring March 31, 2022 had been sent an email regarding the expiration of licenses next year. Board staff has updated the Department's website with information on the topic as well as provided outreach including a presentation during a townhall meeting with Florida Interest Network.

**C. Board Chair**

Ms. Buller shares she attended the recent ASWB education session.

**D. Board Members**

No reports. Dr. Molina ask about how board meeting sites are determined. Ms. Hartman addressed his question and asked about requests for future board meeting sites.

**IX. PUBLIC COMMENT (TS 5:26:30)**

Susan from NASW talked about the exam and pass rates of the national exam providers.

**X. FOR YOUR INFORMATION (TS 5:39:01)**

**A. AMFTRB Exam Report**

**B. ASWB Exam Report**

**C. NCMHCE Exam Report**

**XI. ADJOURNMENT (TS 5:39:37)**

After no further discussion, the meeting adjourned at 1:41 p.m.

